

MINUTES OF THE ANNUAL GENERAL MEETING OF OVINGTON PARISH COUNCIL HELD ON 17th MAY 2019 AT 7.30 PM IN THE VILLAGE HALL

Present: Cllrs Karen Weir (Chair), Tim Birt, David Welsted and Jeremy Woods.

In attendance: Heidi Frary (Clerk)

720. To receive any apologies – DC Crane

721. To accept any declaration(s) of interests – None

722. To accept and sign the minutes of the Parish Council in March 2019

These had been previously circulated and were agreed.

723. Matters arising from the minutes of the last meeting

- It was confirmed that the Willow Tree Barn planning concern was clarified and there were no further concerns.

724. Correspondence

- a) KW received a letter from a resident who is interested in joining the Council however would need to change the night of the meeting. It was agreed that this would be possible and KW to contact the applicant and invite them to the July meeting.
- b) Thank you letter from R Rumsby for the gifts given personally by the Councillors after his standing down from the position of Councillor.

725. To accept the Financial Summary for the year 2018/19

This had been circulated before the meeting and was agreed. Proposed: KW, seconded: TB

726. Review and confirm arrangements for the management of risk, statement of internal control, auditors report and financial regulations

These had been circulated before the meeting and were agreed. Proposed: KW, seconded: TB

727. Agreement of Annual Statement of Governance 2018/19

This had been circulated before the meeting and was agreed. Proposed: TB, seconded: KW

728. Agreement of Annual Statement of Governance 2018/19

This had been circulated before the meeting, was discussed and agreed. Proposed: TB, seconded: KW

729. Agreement of Insurance provider for the forthcoming year

Quotes were sought and discussed. It was agreed that Zurich remain the most comprehensive cover and would be retained. Proposed: TB, seconded: KW

730. Appointment of Parish Council representative on the Fuel Trust

It was agreed that Tim Birt and Dave Welsted should share the Parish Council representative role. Proposed: KW, seconded: JW

731. To consider the view of the Council about the following planning applications

- 3PL/2019/0448/HOU: The Willows, The Street – demolition of existing single storey conservatory, and replacement with two- storey extension to the rear of the property. No views or comments to be submitted. Proposed: TB, seconded: KW
- Planning Notifications: 3PL/2019/0212/HOU: The Old Mill House, Carbrooke Road – Single Storey Rear Extension. APPROVED by Breckland Council

729. Payment of Accounts

Payments Received

- Breckland Council (precept) £2,400.00

Payments to be made

- Clerks Wages s/o £198.90

• Norfolk Pension Fund (April)	chq 867	£60.12
• Norfolk Pension Fund (May)	chq 868	£60.12
• Norfolk Pension Fund (June)	chq 869	£60.12
• Norwich Diocesan Board of Finance	chq 870	£625.00
• Roger Norton Tree Surgeon	chq 871	£444.00
• Designer Metal (Suffolk Ltd) replacement cheque	chq 872	£180.00
• ICO registration (d/d)	d/d	£35.00
• Zurich Insurance	chq 873	£381.43
• T Baker (Internal Audit)	chq 874	£50.00
• Clerks reimbursements	chq 875	£48.75

Change of Clerks standing order to reflect new financial year

Proposed: KW, seconded: DW

730. Gravity Race update

No update

731. Adjournment for Public Participation

DC Birt has attended his first meeting as a District Councillor.

JW confirmed that he would be organising a traffic survey (not as a Parish Council event) and will report the results when available.

732. Future Business

Consideration of a community emergency plan

Change of banking arrangements

658. Date of Next Meetings: 4 July, 5 September and 7 November 2019

Meeting closed at 8.30pm