

## **MINUTES OF A MEETING OF OVINGTON PARISH TRUST HELD ON 20<sup>th</sup> NOVEMBER 2019 AT 7.30 PM IN THE VILLAGE HALL**

Present: T Birt (Chair), P Bate, D Welsted, K Weir and J Woods

In attendance: the Clerk and CC Bowles

1. **To receive any apologies:** DC Crane
2. **To accept any declaration(s) of interests**  
None
3. The **minutes** of the meeting on 8<sup>th</sup> November 2018 were agreed and signed as a true record. **Matters arising:** TB has met with the tenant and confirms that the land appears to be well maintained.
4. **Election of Chair**  
KW proposed TB as Chair this was seconded by DW and TB accepted.
5. **Election of Vice-Chair**  
KW proposed JW as Vice-Chair, this was seconded by PB and JW accepted.
6. **Tenancy Agreement**  
The agreement has been drafted and will be signed by TB and the tenant. **TB to action**
7. **Banking arrangements**  
It was agreed that the bank would not be changed. Proposed: TB, seconded: JW
8. **Inspection of Lands**  
TB and JW to complete the inspection. **TB to arrange**
9. **AOB**  
None